

Kluwer Competition Law

Participant Training Guide

August 2012



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Introduction

Welcome to training for Kluwer Competition Law from Wolters Kluwer Law & Business. This guide is intended for use during a training session conducted by a Wolters Kluwer Legal Trainer. It will also serve as a helpful reference once the training has been completed.

Kluwer Competition Law is a powerful, service delivering access to a wealth of fully searchable primary source materials, news, and exclusive commentary and analysis. It covers 200 jurisdictions, but its principal focus is the European Union and its Member States. Contents include: Legislation and Notices; Commission and Court Decisions; Expert Commentary and Analysis; Smart Chart, European Cartel Digest Precedent Finder; and News.

Objectives

Upon completion of this course, you will be able to:

- Access the Kluwer Competition Law website.
- Use the Table of Contents to retrieve information.
- Conduct searches.
- Navigate through search results.
- Print/Email desired documents.
- Use Practice Tools

Accessing Kluwer Competition Law


Logging in to Kluwer Competition via IntelliConnect:

1. Go to:
<http://intellconnect.cch.com>
2. Enter your User ID and Password.




3. On the Browse tree, click on **International Securities & Business** and click on **KluwerCompetitionLaw.com**.

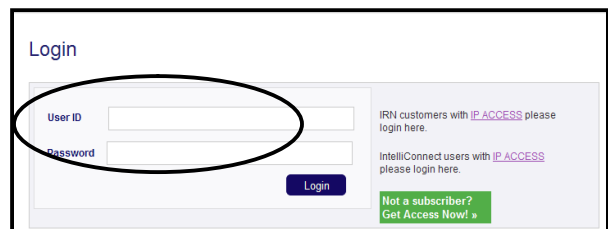


4. You can make **Kluwer Competition Law** a **FAVORITE** by clicking on the diamond  to the left of the title and it will be added to **My Favorites** at the top of the Browse Tree.



Direct access to Kluwer Competition Law:

1. Go to: www.kluwercompetitionlaw.com
2. Click on  button on the upper right hand side of the screen.
3. Enter **User ID** and **Password**. Click **Login**.



Home Page

You have a flat-rate, annual subscription to Kluwer Competition Law. You will not incur additional charges for time spent online retrieving, reading, printing or emailing documents.

The screenshot shows the Kluwer Competition Law website interface. At the top, there is a navigation bar with tabs for Home, Practice Tools, Categories, Books, Journals, All News, and Blog. A callout box points to these tabs, stating "Access all content via tabs at top of screen." In the top right corner, the user is logged in as "CCH User" with a "Log off" link. A callout box points to this area, stating "Login status: if Logged In, this icon appears." Below the navigation bar, there are sections for "Practice Tools" (with a sub-link for "NEW: European Cartel Digest Precedent Finder") and "Categories" (listing Jurisdictions, e-Competitions, Antitrust, Mergers, State Aid, and Liberalisation). A callout box points to these two sections, stating "Access Categories and Practice Tools from two locations." To the right is a search bar with a "FIND" button and a link to "advanced search". A callout box points to this area, stating "Search options." Below the search bar, there are sections for "Books", "Journals", and "Updates", each with a list of relevant items. A callout box points to these sections, stating "Access Books, Journals, Updates." On the left side, there is a "News" section with several news items, including "Mergers: Commission approves acquisition of French automotive supplier FDI's motorised vehicles business by rival Delphi" and "State aid: Commission temporarily approves aid for Greek Nea Proton Bank". A callout box points to this section, stating "Access top news stories and All News." At the bottom left, there is a link for "All News".

Content

Kluwer Competition Law content covers 200 jurisdictions, but its principal focus is the European Union and its member states. Contents include:

- Legislation and Notices
- Commission and Court Decisions
- Expert Commentary and Analysis
- News

News

News - On the Home page, the News section contains developments from the European Court of Justice and the European Commission site, plus press releases from their sites. All downloaded daily.

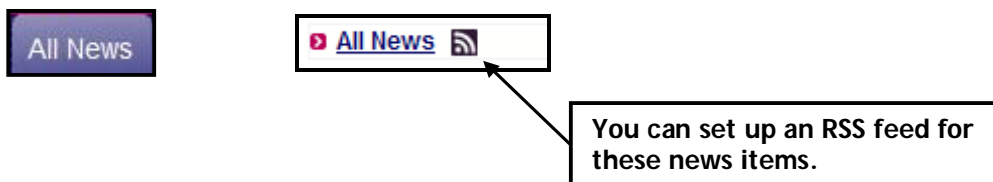


Blog Posts - On the Home page, the Blog Posts section lists the newest additions to the **Kluwer Competition Law Blog**, <http://kluwercompetitionlawblog.com>. The Blog provides timely articles by well known contributors from respected competition law firms on various subjects including market dominance analysis; issues relating to Microsoft and Yahoo's search businesses; and recent EC commission decisions.



All News

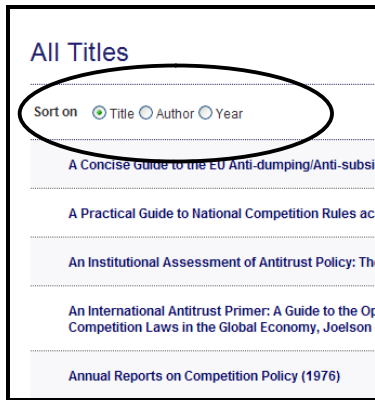
All News is comprised of the News items, the Blog Posts and the Updates to Books and Journals. You can click on the All news tab or click on the link in the News section on the Home Page.



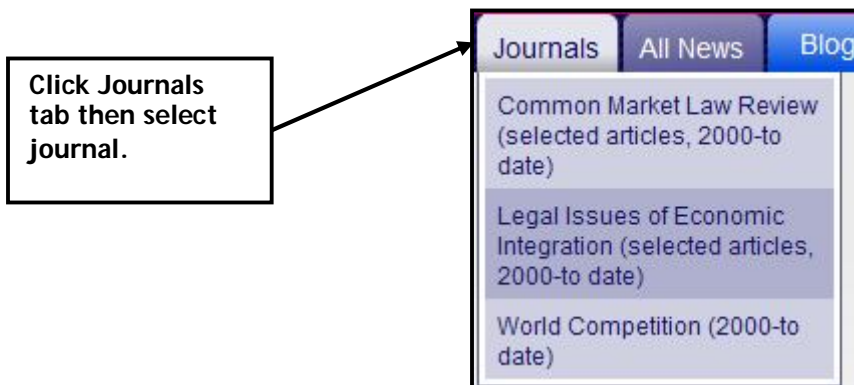
Browsing Books and Journals and Updates

You can browse through Books and Journals for commentary published in several of the foremost treatises in the area of competition.

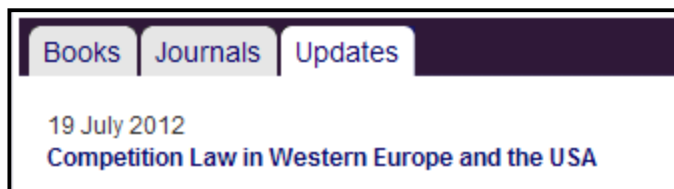
- **Books** - There are over 60 books available on the site. You can see the full list by clicking on the **Books** tab at top or the **All books** link in the center of the Home page. You can then choose to browse by author, title or year.



- **Journals** -World Competition issues are included in their entirety from 2000 to date. Selected articles from other journals, such as Common Market Law Review and Legal Issues of Economic Integration are also included.

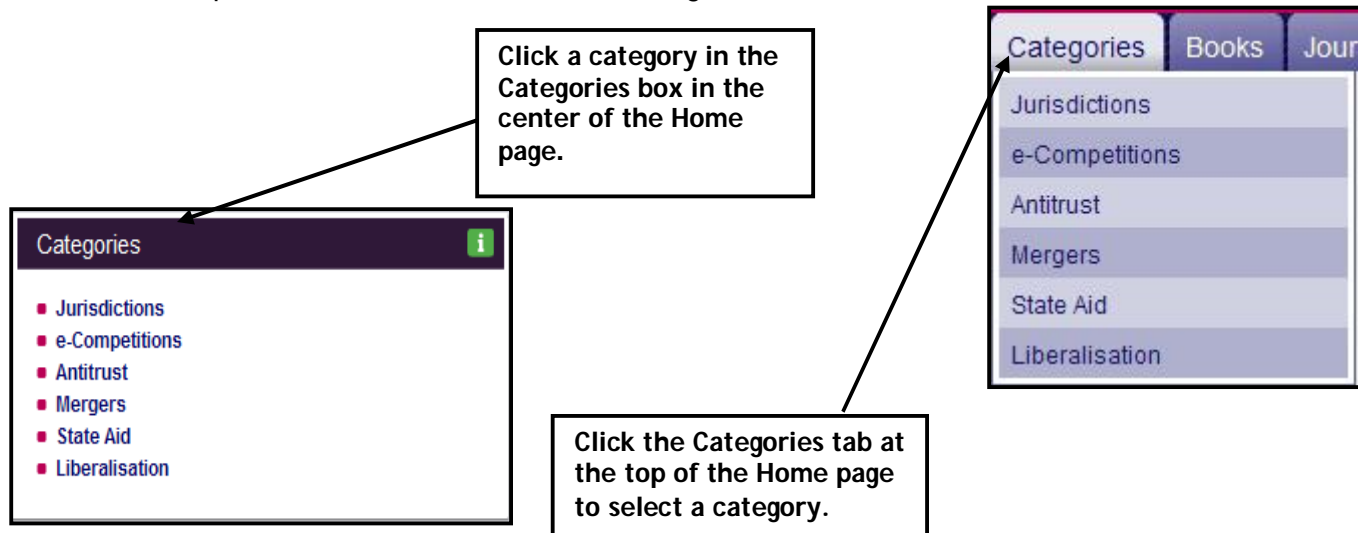


- **Updates** - New entries for books and journals are listed under **Updates** in center of the **HOME** page.

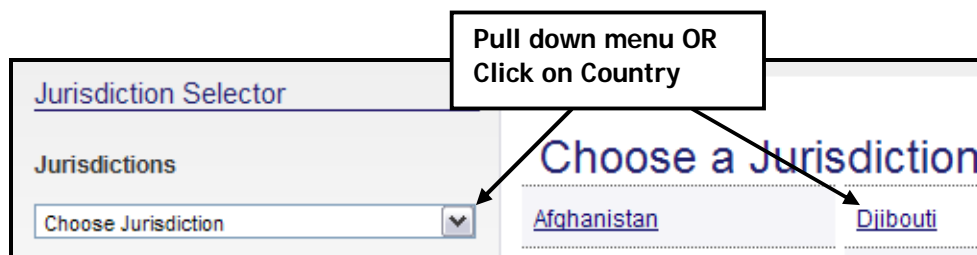


Browsing Categories

There are two places to access the various categories of content.



- **Jurisdictions and e-Competitions:** These two topics let you choose a Jurisdiction or Country by clicking on the country name or using a pull-down menu to choose it.
 - **Jurisdiction** contains links to organizations analytical materials dealing with that specific country in relation to competition law.



- **E-competitions** is a weekly bulletin, published by the Institute of Competition Law on national competition laws and regulations and on the implementation of EU competition law by Member States. The service contains over 2100 articles to date and includes contributors from major law firms and universities throughout the EU who provide first-hand access to national decisions and court judgments applying EC rules and delivering detailed analysis.

- **Antitrust, Mergers, State Aid, and Liberalisation:** These topics provide menus of Commentary, Commission Decisions, Court Decisions, and Legislation and Notices, and e-Competitions.
 - **Antitrust** covers anti-competitive practices such as price-fixing, cartels, and predatory pricing
 - **Mergers** covers proposed mergers, acquisitions, and joint ventures.
 - **State Aid** covers the control of direct and indirect aid given to companies by EU Member States
 - **Liberalisation** covers the lessening of government restrictions and expanding access to free and fair trade

Click on tab to choose Document Type

Antitrust

Search Results Filters

Commentary (2267) Court Decision (1146) Commission Decisions (940) Legislation and Notices (259) Commission Decision (1)

You searched for:
> [Commentary](#)

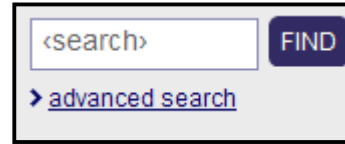
Page 1 of 227 1 2 3 4 5 6 7 8 9 10 Next Select all on this page Email Selection

Filter results by Author, Country, Source, Topic, Date.

Legislation & Notices: Primary source for that specific country translated into English from one of the loose-leaf publications or received through the European Commission or European Court of Justice sites.

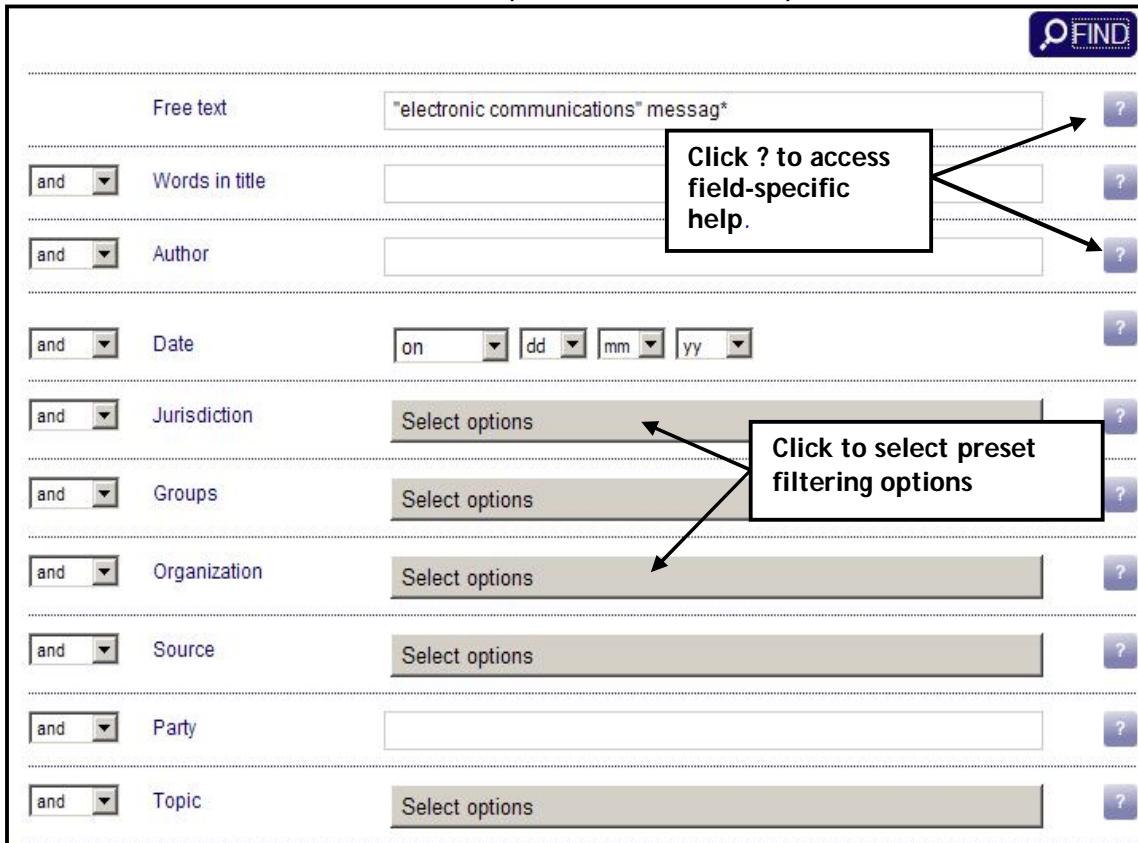
Searching

To conduct a search, select either **<search>** or **>advanced search**.



- Search**
 Quickly search through all topics, content categories and sources. To perform a search, type in your keyword(s) or phrase(s) in the search text box, then click **FIND**.
- Advanced Search**
 Advanced Search allows you to conduct focused searches within specific fields such as: free text, author, party in conjunction with filters such as date, jurisdiction, group, organization, source, and topic.

To perform an Advanced Search, click on **> advanced search**. Click **Select Options** buttons for quick filtering from preset choices. After entering search criteria, click **FIND** at top or bottom of template.



- See **APPENDIX A**, page 15, for **Search Tips** on the use of Boolean connectors and symbols, plus an explanation of search fields.

Search Results

Your **Search Results** list will be divided among multiple tabs located at the top of the list, representing the different document types. From the ALL tab, where the results are ranked in relevance order, you can filter by each document type by clicking on the tabs at the top of the screen. Within specific document type tab, results are ranked in reverse chronological order.

The screenshot shows a search results interface. At the top, there are tabs for document types: All, Commentary (54), Commission Decisions (25), Legislation and Notices (14), and e-Competitions (4). The search query is displayed as "electronic communications" message*. On the left, there are filters for Author, Jurisdiction, and Source. Callouts point to these filters, stating "You can filter by Author, Country, Source, Topic, Legislation, etc." and "You can filter by Document Type." Another callout points to the search query, stating "The terms you searched for appear at the top of the list." The results list includes entries like "Vodafone / Cable & Wireless, Commission Decision of 3 July 2012, Case No. Comp/M.6584 (public version), Selected" and "Cartels in the utilities sector: An overview of EU and national case law, e-Competitions 26 March 2012, Legislation date: 27 March 2012".

- **FILTERING** - You can further narrow your results through **Search Results Filters** on the left margin of the Results List by choosing additional filters such as Author, Country, Source, Topic, Organization, Legislation, or Party.
- **DATE** - You can choose a date range or a start date.




This screenshot focuses on the date filtering and pagination options. It shows a "By Date" filter with "From" and "To" dropdown menus and a "Refine by date" button. A callout points to this filter, stating "You can filter by Date." Another callout points to the "Next" button in the pagination bar, stating "Click here to move through pages of results." The pagination bar shows "Page 1 of 270" and a series of numbered buttons from 1 to 10, followed by "Next".

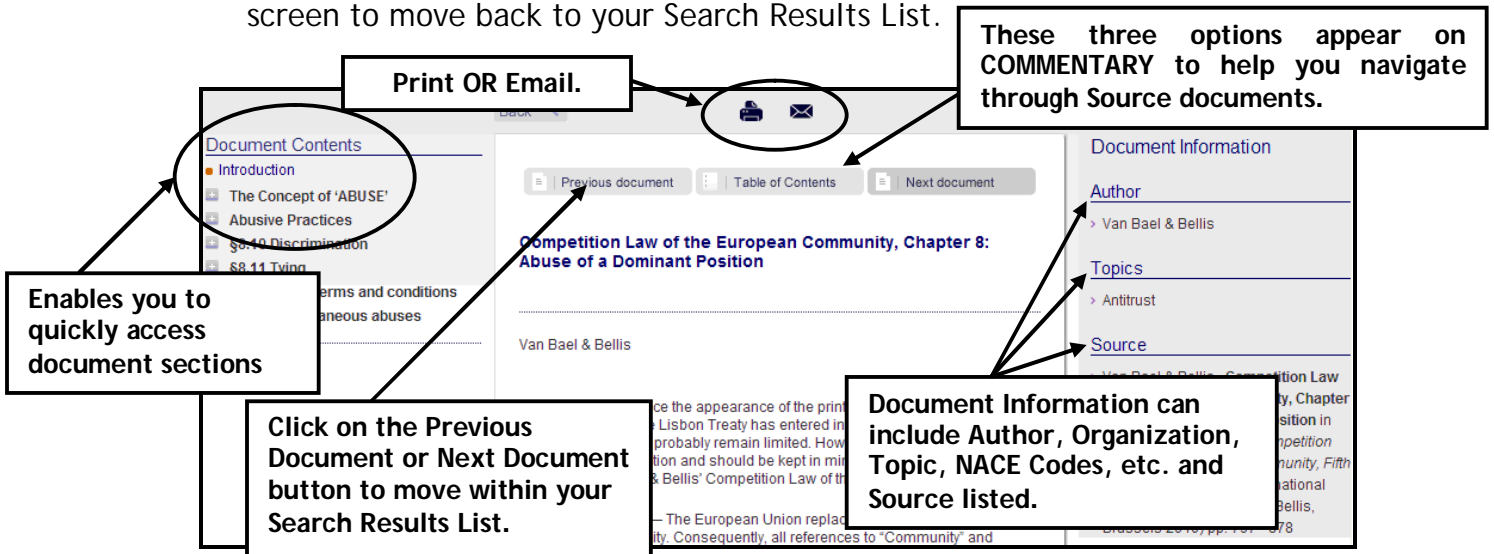
- **LIST** - 10 documents display on one page; click Next or the Page number at the top or bottom of the page to navigate through results.

Viewing Documents

Three ways to open documents from Results Lists:

- 1) Click a title to open document at the beginning.
- 2) Click a highlighted search term in excerpt to open document at that point.
- 3) Right click on title or highlighted search term to open document in new tab or window.

- Use the Top  Down  buttons to move to the top and bottom of the document on the screen.
- Use the Back  button located at top and bottom of the document screen to move back to your Search Results List.



The screenshot shows a document viewer for 'Competition Law of the European Community, Chapter 8: Abuse of a Dominant Position'. Several callout boxes provide instructions:

- Print OR Email:** Points to printer and email icons in the top navigation bar.
- Enables you to quickly access document sections:** Points to the 'Document Contents' sidebar on the left.
- Click on the Previous Document or Next Document button to move within your Search Results List:** Points to 'Previous document' and 'Next document' buttons.
- Document Information can include Author, Organization, Topic, NACE Codes, etc. and Source listed:** Points to the 'Document Information' sidebar on the right.
- These three options appear on COMMENTARY to help you navigate through Source documents:** Points to the printer, email, and a third icon (possibly a link or share icon) in the top navigation bar.

- For your convenience and to quickly draw your attention to relevant material, documents include the following highlights:
 - **ORANGE** highlighted **SEARCH TERMS**, **PAGE NUMBERS** and **FOOTNOTE** links. You can click on a highlighted orange search term to jump to the next term.


following adoption
the **milk** and bread
resounding public


page **"India - 7"**

position, is prof
osition. (2) Article
f an 'abuse', and

- **PAGE NUMBER** references to the book are for citation purposes -- in Legislation and Commentary ONLY. Page numbers are NOT included in Commission Decisions or Court cases.
- **FOOTNOTE** links to reference material at the bottom of the article.
- **CASE FILE** links are found at the top of most cases. These consist of links to all relevant Commission Decisions and related Opinions of the Advisory Committee and Final Reports of the Hearing Officers, as well as Court Decisions and related Opinions of the Advocate General.

Saving Research

-  Click the **PRINT** icon to open a text-only version of the document. This will include the Document Information, page numbers and footnote links, but no graphics and no table of contents menu. *Note: If a PDF printer is available on your network, you can use File>Print from browser command to save to a PDF file.*
 - To print only a portion of a web page, highlight desired content, use Browser commands File>Print, choose Selection, and click Print.
 - Once you have opened the print preview, you could click **File>Save As** to download the document or copy/paste desired selection(s).

-  Click the **EMAIL** icon to send a link to the document via email. Enter both the recipient's email address and your email address. The email function will send only the title and a "Read More" link which directs the recipient to Kluwer Competition Law.

Email Content

Email recipient

Your Email

- To **PRINT** or **EMAIL** selected documents from a Results List check the box to the right of the document(s) you wish to print or email. Use the drop down menu to select email or print and click **GO**:

Page 1 of 41 1 2 3 4 5 6 7 8 9 10 Next Select all on this page Email Selection

The UK High Court leaves a supermarket chain, found guilty of price fixing by the OFT, move one step closer to trial in its action against former employees and directors in order to obtain indemnity for the penalty incurred (Safeway — Dairy products), e-Competitions 16 June 2010, Case date: 15 January 2010

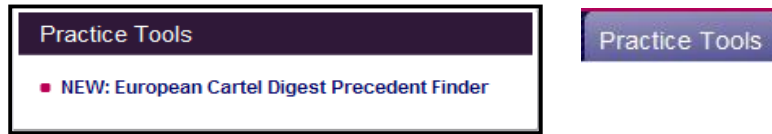
...supermarkets and dairy processors colluded to fix the prices of **milk**, cheese and butter, some of the concerned undertakings agreed...between large supermarkets and dairy processors to fix **milk** and **milk** products prices ("Supermarkets and dairies price fixing..."

The Italian Competition Authority clears in phase II the merger between the two main baby milk producers subject to remedies, including wholesale prices reduction (Koninklijke Numico / Mellin), e-Competitions 10 June 2010, Case date: 15 June 2005

Practice Tools

The European Cartel Digest Precedent Finder Smart Chart is a customized electronic tool that enables you to research and compare cartel decisions and judgments from the competition authorities and courts of the EU, France, Germany and the UK. It covers all substantive and procedural aspects. Created by the editorial team of the European Cartel Digest, headed by Ewoud Sakkers (Head of Unit, European Commission, Directorate-General Competition, Brussels) and Johan Ysewyn (Partner, Clifford Chance, Brussels), and assisted by Emma Beddington, Jan Ceyskens and Jindrich Kloub.

1. Click link on **Practice Tools** on the Home Page or click on the tab at top.



2. Select one or more **jurisdictions**.
3. Select one or more **topics**.
4. Select one or more **time frames/filing years**.

Access expert practitioner summaries of cases and link to base source documents from European Commission and European Courts.

Click to Export to Excel or Word.

Click to access Chart or Matrix View.

Jurisdiction	Filing Year	Cases	Digest Reference
European Union	2010	Prestressing steel – Case COMP/38.344 (2010)	Prestressing steel – Case COMP/38.344 (2010)
		Animal Feed Phosphates – Case COMP/38.886 (2010)	Animal Feed Phosphates – Case COMP/38.886 (2010)
		Airfreight - Case COMP/39.258 (2010)	Airfreight - Case COMP/39.258 (2010)
	2009	Heat stabilisers – Case COMP/38.589 (2009)	Heat stabilisers – Case COMP/38.589 (2009)
		International Removals Services in Belgium – Case COMP/38.543 (2008)	International Removals Services in Belgium – Case COMP/38.543 (2008)
	2008	Sodium chlorate – Case COMP/39.695 (2008)	Sodium chlorate – Case COMP/39.695 (2008)
Paraffin waxes – Case COMP/39.181 (2008)		Paraffin waxes – Case COMP/39.181 (2008)	

General Information & Support

[About us](#) [Help](#) [Legal Notices](#) [Contact](#)

- **About Us** provides information about:
 - **Kluwer Competition Law** - its contents, contributors and advisory board.
 - **Other online products** - redirects you to the "other products" page of the KluwerLawOnline.com site.
- **Help** provides access to a User Manual and Frequently Asked Questions. Within the User Manual you will also find specific functions including search tips, and explanations of search fields (see also **Appendix A** on Page 15).
- **Legal Notices** includes a Disclaimer, Copyright Notice, Privacy Policy, General Terms of Use, Terms and Conditions, and Rights and Permissions.
- **Contact:** Select Feedback form to send an email to the product support staff.

To send an email,
select Feedback form.



Sales staff
Publisher
Rights and permissions
Technical support staff
Feedback form
Our office addresses

- **Telephone Support :**
 - Wolters Kluwer Technical Support North America: **1-877-471-5632** available Monday through Friday 3:00am-10:00pm CST.
 - Wolters Kluwer Technical Support Europe and rest of the world: +1 773 866 6335 (toll free) available Monday through Friday, 9:00am to 3:00am GMT
- **Web Chat** with Technical Support: <http://support.cch.com/chat>. Available Monday through Friday 8:00am to 6:00pm

Appendix A - Search Tips

BOOLEAN OPERATORS	
OPERATOR	EXAMPLE
<p>AND</p> <p>Search for documents containing each term at least once.</p>	<p>computer AND software</p> <p>Will find hits in which both 'computer' and 'software' occur either or not combined.</p>
<p>OR</p> <p>Search for documents containing at least one of the terms.</p>	<p>software OR programs</p> <p>Will find hits in which either one of the terms 'software' or 'programs' or both terms occur at least once.</p>
<p>AND NOT</p> <p>Search for documents containing the first term but not the second. Please note that the system will automatically change NOT into AND NOT.</p>	<p>Software AND NOT programs</p> <p>Will find hits in which only the term 'software' occurs and not the term 'programs.'</p> <p>Computer AND software AND NOT programs.</p> <p>Will find hits in which both the terms 'computer' and 'software' occur, separately or combined, but not the term 'programs.'</p>
<p>NEAR</p> <p>Locate only those documents which contain your search terms within 4 words of each other.</p>	<p>Computer NEAR software</p> <p>Will find hits in which 'computer' is no more than 4 words separated from 'software'. Excludes any documents where 5+ words separate two the search terms.</p>
SYMBOLS	
SYMBOL	EXAMPLE
<p>" "</p> <p>To define a phrase rather than a simple collection of terms.</p>	<p>"computer software"</p> <p>Will find occurrences of the phrase 'computer software', i.e. the combination of 'computer' with software, but not each of the two words separately and on their own. Other examples: "article 3(1)(b)" "demand and supply"</p>
<p>*</p> <p>Wildcard to replace one or more characters at the end of a word. Use for plurals.</p>	<p>Engine*</p> <p>Will find occurrences of 'engines', 'engineering', etc.</p> <p>Ira*</p> <p>Will find occurrences of 'Iran' and/or Iraq.</p>
BANNED SYMBOLS	
<p>Some symbols cannot be used in any of the search fields - they will cause the search to return an error message. These symbols mostly comprise of non-English characters like:</p> <p style="text-align: center;">硯, ©, 餡, й, д, س, ر, د, ف, ل</p> <p>Also banned: Forward slash / Comma , Semi colon ; Colon : Round brackets/parentheses() Square brackets []</p> <p>However, you can use some of the banned symbols if you enclose the phrase in quotes.</p> <p>Example: looking for cases dealing with section V(2)(b) of the NY Convention - in free text field put the "V(2)(b)" in quotes.</p>	
ACCENTS/DIACRITICS	
<p>Include accents/diacritic in your search term(s), e.g., with Numlock on, Alt+130 give é. To find these codes, use the "?" next to the Free Text field, click "accents or diacritic marks", click "Alt Code." Example of correct entry for author: <i>Kroll</i> may retrieve no results but Kröll will retrieve 178.</p>	

MAIN SEARCH FIELDS	
FIELD	EXPLANATION
Free Text	Finds all documents containing the specified term(s) anywhere in the text.
Word(s) in title	The search engine will find you all documents containing the specified term(s) within the database field 'document title'.
Author(s)	The search engine will find you all documents containing the specified term(s) anywhere in the database fields "author" and "editor". No distinction is made between first names and surnames.
Date	All possible date fields: date of publication, date in force, case date, update date, etc. Select a specific day, month and year from the dropdown lists.
Jurisdiction	The search engine will find you all legal and case law documents pertaining specifically to the jurisdiction selected.
Groups	The search engine will find you all legal and case law documents pertaining to the group of countries adhering to the international organization selected.
Organization	The search engine will find you all legal and case law documents pertaining specifically to the national or international organization selected.
Source	The search engine will find you all documents that were originally published in the selected publication.
Party	The search engine will find you all documents containing the specified term(s) within the database who are 'parties to a case' in a commission decision, e.g. Nissan Renault, or Lufthansa.
Topic	Select one or more of the six topic areas (Antitrust, Mergers, State aid, Special sectors/Liberalization, Special sectors/Competition Law and the Internal Market/Services and Goods, Special sectors/Competition Law and the Internal Market/Consumer Policy and Environment) or section Country reports to limit your search.
Text Type	By default searches are performed in all content. You can limit this by checking one of the specific text types. Searches will then only be performed in the selected text type(s). Text Types include Commentary, Court Decision, Legislation and Notices, Commission Decisions, and e-Competitions
NACE Code	The Statistical Classification of Economic Activities in the European Community, commonly referred to as NACE, is a European industry standard classification system. Example: A - Agriculture, forestry and fishing B - Mining and quarrying C - Manufacturing
Document Number	The complete, or part of the, 'official' number assigned to a piece of legislation, e.g. '2000/52/EC' or '2000/52' (for Commission Directive 2000/52/EC of 26 July 2000); or a Commission Decision, e.g. 'M.3280' or '3280' for Air France/KLM, Case COMP/M.3280 and or the complete, or part of the, case number as assigned to a court decision by the issuing court, e.g. T-9/93 (format for ECJ cases since 1990) for 'Schöller v. Commission, Judgment of the Court of First Instance of 8 June 1995, Case T-9/93'.
Publication Number	For searches on documents published in the Official Journal of the European Communities (OJ). Fill in the complete, or part of the, OJ

	reference e.g. L 199 , C 166.
Company/Cartel Name	Enter a name of one or multiple of the parties involved.
Institution(s) (e-Competitions)	Limit your search to an institution (regulatory, legislative or judicial body which issued the case law/legislation concerned).
Business Sector(s) (e-Competitions)	Select one or more subjects from the long list to limit your search.
Subject(s) (e-Competitions)	Select one or more subjects from the extensive list to limit your search.
Provision(s) (e-Competitions)	Select a provisions from the long list to limit your search. The provision the applicable legislation.
Keyword(s) (e-Competitions)	Select a keyword from the long A to Z list to limit your search to From "abuse of dominant position" to "vertical restrictions."